

**Kinetic Academy  
Huntington Beach, CA**

Board of Directors  
Minutes of the Regular Meeting  
August 24, 2016

I. Call to Order

The meeting was called to order by Board Chair Jeff Ball at 6pm in the Multi Purpose Room, 721 Utica Avenue, Huntington Beach, California.

Members Present: Chair Jeff Ball, Vice-Chair Michele Asay, Treasurer Bret McCarroll, Executive Director Bre Sarrow, Secretary Kalman Hutchens

Members Absent: None

Also in Attendance: Scott Warner, CSMC

II. Agenda Adoption

A motion to adopt the August 24, 2016, agenda.

On the motion of Mr. Hutchens seconded by Mr. McCarroll, and carried 5-0, the motion passes.

III. By-Laws and Procedural Overview

Mr. Ball, as initial Board Chair, provided an overview of the organizational by-laws and the manner in which board meetings are governed. This included a summary of the Brown Act, Robert's Rules of Order and meeting format. Discussion ensued among the members regarding certain procedural matters. No action necessary.

IV. Oral Communication

Mr. Ball called upon any attendees who would like to make public comments regarding any item on the closed agenda. There were no requests for public comment.

V. Closed Session

The members adjourned to closed session at 6:18pm to discuss the following items:

- i. PUBLIC EMPLOYMENT, Title: Director of Maintenance & Custodial Services (Government Code Section 54957)
- ii. PUBLIC EMPLOYMENT, Title: Foreign Language Teacher (Government Code Section 54957)
- iii. PUBLIC EMPLOYMENT, Title: Art Teacher (Government Code Section 54957)

- iv. PUBLIC EMPLOYMENT, Title: Playground Supervisor (Government Code Section 54957)

Scott Warner, CSMC, at the request of Mr. Ball and with no objection from members present, was invited to stay with the board during closed session in an advisory capacity.

VI. Reconvene Regular Session

Regular Session was reconvened by Board Chair Jeff Ball at 7:03pm.

Report of Closed Session:

- i. A motion to approve position and offer of employment for Director of Maintenance & Custodial Services. Motion by Mr. Hutchens, seconded by Mr. McCarroll, and carried 5-0, the motion passes.
- ii. Discussion of position for Foreign Language Teacher. No action taken.
- iii. A motion to approve the position and offer of employment for Art Teacher. Motion by Mr. Hutchens, seconded by Mr. McCarroll, and carried 5-0, the motion passes.
- iv. A motion to approve the position and offer of employment for Playground Supervisor. Motion by Mr. Hutchens, seconded by Mr. McCarroll, and carried 5-0, the motion passes.

VII. Preliminary Actions

a. Ratification of Prior Board Actions

A motion to ratify all previous actions of the acting board in the establishment of Kinetic Academy in accordance of the adopted Articles of Incorporation and corresponding bylaws.

Motion by Mr. Hutchens, seconded by Mr. McCarroll, and carried 5-0, the motion passes.

VIII. Reports

- i. Executive Report: Ms. Sarrow provided the board with an update on furniture orders and delivery, completion of Buck Institute training, TK/K assessments, the Charter Tech Services contract for technology support, student technology purchase, the Hall Pass verification system, volunteer status for lunch service and the Kinetic Academy Store.
- ii. Enrollment Report: Mrs. Asay provided the board with an update on current enrollment.
- iii. Financial Report: Ms. Sarrow provided an updated on the implementation of Charter Vision with CSMC, anticipated funding on the Grant and State Loan, identification of budgeted items which have been subsequently donated,

anticipated receipt of advanced apportionment of Pensec and required follow-up with city on allotment from property taxes. Mr. Ball provided an update on the pending loan with Community Bank which would provide interim funding for Grant spending and the parent loan program.

- iv. Board Member Reports: Mrs. Asay shared her experience in being able to sit in on the Buck Institute training and how inspiring it was to watch the teachers go through that opportunity. She recommended doing future fundraisers specific to the funding of future professional development.

IX. Oral Communication

Mr. Ball called upon any attendees who would like to make public comments. There were no requests for public comment.

X. Action Items

i. Establishment of Local Site Council

An action to establish the Local Site Council (LSC) and the process for receiving nominations and electing the members. Self-Nominations will be accepted for parent members through September 9, 2016 and then elections will be held for 5 vacant positions with intention of approval at September Board meeting.

Motion by Mr. Hutchens, seconded by Mrs. Asay, and carried 5-0, the motion passes.

- ii. Establishment of Kinetic Academy Parent OrganizationAn action to establish the Kinetic Academy Parent Organization (KAPO) and the process for receiving nominations and establishing the leadership. Self-Nominations will be accepted for parent members through September 9, 2016 and then elections will be held for 5 vacant positions with intention of approval at September board meeting.

Motion by Mr. Hutchens, seconded by Mr. McCarroll, and carried 5-0, the motion passes.

XI. New business

Any comments from members of the Board will be received at this time.

Ms. Asay proposed that campus facilities be placed as an agenda item for next meeting and future meetings.

XII. Adjournment

An action to adjourn the meeting.

An action to adjourn the meeting.

On the motion of Mr. Hutchens seconded by Mr. McCarroll, and carried 5-0, the motion passes.

The meeting was adjourned at 8:12pm.

Minutes approved on September 28, 2016.

Certified by:

A handwritten signature in black ink, appearing to read 'Kalman Hutchens', is written over a horizontal line.

Kalman Hutchens, Board Secretary

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Bre Sarrow, Executive Director